



**PSYCHOLOGISTS IN HOSPITALS  
AND HEALTH CENTRES**  
SECTION  
**PSYCHOLOGUES EN MILIEUX  
HOSPITALIERS ET EN CENTRES  
DE SANTÉ**

## **EXECUTIVE COMMITTEE MEETING MINUTES**

Date: February 18, 2025

Attended: S Greenham, L Graff, A Pontefract, J Heintz-Grove, A. O'Callahan, S. Kidd, K Collimore, K Mothersill

Guest: Sherene Chen-See    Regrets: B Diplock; J Pellizzari

Chair: Lesley Graff

Minutes: Jane Heintz Grove

1. Approval/ Additions to Agenda (All) - Approved, no amendments
2. Approval of Minutes – January 20 2025 previously distributed – approved, no amendments
3. Reports from Executive
  - a) Chair (Lesley)  
activities from the past month are addressed under 4 b and c; Section call for Award nominations to be finalized with Sean, linking to processes from last year.
  - b) Secretary- Treasurer (Jane)  
financial report for January reported no disbursements or deposits – cash balance as of January 31, 2025: \$2342.02
  - c) Student Report (Aidan)  
-Planning for national student meeting regarding residency Q & A well underway; Aiden and Ben finalizing who/what settings should be represented for the resident panel; Aiden will create a zip file with info and resources provided by the participating Residents.  
Discussion – recommend engaging residents from accredited programs in the health sector to align with Section mandate; openness to broader sector inclusion.  
-Ben supporting Aiden for conference preparation – submission for graduate student symposium accepted.  
Aiden has other committee member to support with advertising and prepare content for conference.
  - d) Member at Large items - Deferred
  - e) Communications - Deferred
4. Bring forward for Decision/Action
  - a) Response to Canadian Psychology article update (Kerry)

Editor receptive to receiving a response to the article; a response has been drafted and will be circulated to the executive for review and input within the week.

ACTION: Kelsey to re-send article; executive encouraged to send any speaking points right away

- b) CPA health sector task force – update (Sean)  
Invited members had highly positive response; still some gaps in representation. First meeting February 19, 2025. Will focus on establishing short term goals (ie 1-2 tasks prior to CPA convention) and longer term goals, with consideration of how CPA can support. Sean will report back after meeting tomorrow.
  - c) National community of practice advocacy – review (Sean)  
Meeting had good turn out; provoked thoughtful discussion. Meeting notes were circulated by Lesley to invited attendees including the PHHC Executive
  - d) Psynopsis 2025 special edition GUEST Sherene Chen-See – managing editor Psynopsis  
Sherene provided direction on a Section led special editions
    - 3 issues for 2025 – each issue has a special focus; 3<sup>rd</sup> issue proposed to focus on psychologists in the public sector -could specifically be health
    - Can be guest editor and co-editor. Audience is CPA members but issues are available to public.
    - Scope – hospital sector or broader? noted that psychologists in education was focus of a recent edition; group advised to focus on health sector
    - Usually 10 papers max per issue; max 900 words per article
    - Guest editor writes a scope for the publication – 50 word call for papers to clarify what the issue is looking for; and will write 500 word intro article; Sherene to send more info on writing scope; goes on CPA website and on social media; goal to send call for papers by end of March 2025.
    - Sherene’s proposed timeline: June 1, 2025 for submission of articles; allow for sufficient time for review; layout – August 7, 2025 – allows time for committee to review, August 21, 2025 – layout available for review. November 1, 2025 – mail out to allow for arrival by December. Group saw as challenging timeline with core work during CPA convention and summer.
    - Topics could include roles in health system, emerging or unique areas of practice; innovations in delivery or service; best practices  
Discussion: Kerry has prior experience and offered to lead. May be a co-editor that emerges; others on executive offered to support review /feedback including Jane, Amanda, Kelsey, Lesley; Sherene and staff can support logistics of communication with others and guest editor(s). Sense of group was with adjusted timeline and support of Sherene’s team this is a timely opportunity.  
ACTION: Lesley to advise Sherene of Kerry as Editor and point of contact; Kerry to have further exploration of timeline with Sherene including consideration of 2026 first edition vs last edition of 2025.
5. New Business - None
6. Meeting schedule **Monday March 17 – 11 CST/noon EST** Lesley to circulate Zoom invite
7. Adjournment